

Fire Safety Inspection Report

Name of Occupant		Group	Division	Occupancy
Building Address		Town/Community	Inspection Date	
Name of Owner or Authorized Agent		Contact Person for Inspection		Phone No.
Address of Owner or Authorized Agent		Inspector(s)		Phone No.

Instructions:		Yes	No	F/A	N/A	Instructions:		Yes	No	F/A	N/A
Indicate with a check mark in the appropriate column. R/A - Requires Attention N/A - Not Applicable						Indicate with a check mark in the appropriate column. R/A - Requires Attention N/A - Not Applicable					
A EXTERIOR						G SUPPRESSION EQUIPMENT					
1	MFC 2.5.1.5	Fire department access is kept clear of obstructions.				1	MFC 6.2.1.1	Portable fire extinguishers are installed.			
2	MFC 6.4.1.1	Private fire hydrants are serviced and kept clear of obstructions.				2	MFC 6.2.1.1	Portable fire extinguishers have had annual inspection.			
3	MFC 2.5.1.4	Fire department connections are visible and free of obstructions.				3	MFC 6.4.1.1	Sprinkler system has had annual inspection/testing.			
4	MFC 2.7.1.6	Path of travel and exits are clear of obstructions.				4	MFC 6.4.1.1	Standpipe system has had annual inspection/testing.			
5	MFC 3.1.1.4	The gas service is protected from damage.				5	MFC 2.6.1.9	Fixed suppression system equipment has had annual inspection/testing.			
6	MFC 2.7.1.6	Fire escapes are in good repair.				H OCCUPANT SAFETY					
7	MFC 2.6.1.4	Chimneys are visibly in good condition.				1	MFC 2.2.2.4	Fire doors are not blocked or wedged open.			
B MECHANICAL SERVICE SPACES						2	MFC 2.2.2.4	Fire doors are maintained at all times.			
1	MFC 2.6.1.6	Heating systems are inspected annually.				3	MFC 2.7.1.1	There is more than one means of egress.			
2	MFC 2.6.1.5	Clearances from combustible construction are maintained.				4	MFC 2.7.1.6	Means of egress are free of obstructions.			
3	MFC 2.2.2.1	Integrity of the fire separations is maintained.				5	MFC 2.7.1.1	Exit doors are equipped with quick release hardware.			
4	MFC 2.4.1.1	Combustibles have not accumulated in service rooms.				6	MFC 2.7.1.1	Exit doors open in the direction of travel.			
5	MFC 2.2.2.4	Doors to service rooms are kept closed.				7	MFC 2.7.2.1	Exit doors operate freely.			
6	MFC 2.2.2.1	Service room doors have operational closure devices.				8	MFC 2.8.3.2	Fire drills are conducted as required.			
C EARLY WARNING EQUIPMENT						9	MFC 2.8.2.1	Evacuation plans are posted and maintained.			
1	MFC 2.1.3.1	An acceptable fire alarm system is installed.				I ELECTRICAL					
2	MFC 2.1.3.1	Fire alarm system is operational.				1	MFC 2.4.7.1	There are no bare or exposed wires visible.			
3	MFC 6.3.1.2	Fire alarm system is checked monthly and is operational.				2	MFC 2.4.7.1	Extension cords are used properly.			
4	MFC 6.3.1.2	Fire alarm system is inspected/tested annually.				3	MFC 2.4.7.1	Electrical equipment is in good condition.			
5	MFC 2.1.3.3	Smoke alarms are installed and are operational.				4	MFC 2.4.7.1	There is no visible overloading of electrical circuits.			
6	MFC 6.3.1.2	Smoke detectors and/or heat detectors are inspected/tested annually.				5	MFC 2.4.7.1	Switches or receptacles are not worn out or damaged.			
D HOUSEKEEPING						6	MFC 2.4.7.1	Distribution panels are covered and labelled.			
1	MFC 2.4.1.1	Combustible waste material is not permitted to accumulate.				J LIGHTING					
2	MFC 2.4.1.1	Combustible materials have not accumulated in basements, storage rooms, service rooms or stairwells.				1	MFC 2.7.3.1	Exit lighting is on during occupancy.			
3	MFC 2.10.3.1	Combustible materials such as artwork and teaching materials, which are attached to walls, do not exceed 20% of each wall area.				2	MFC 2.7.3.1	There is adequate emergency lighting.			
4	MFC 2.4.1.3	As required, approved non-combustible waste receptacles are in use.				3	MFC 2.7.3.1	Exit signs are visible.			
5	MFC 2.10.3.2	Waste receptacles in daycares and nursery schools shall be non-combustible.				4	MFC 2.7.3.1	Emergency lighting is operational.			
6	MFC 2.4.1.4	Exhaust ventilation systems shall be suitably maintained.				5	MFC 2.7.3.1	Emergency lighting has had annual inspection/testing.			
E SMOKING						K RECORDS MANAGEMENT					
1	MFC 2.4.2.1	Smoking materials are properly disposed of.				1	MFC 6.2.1.1	Fire extinguisher maintenance log.			
F HAZARDOUS GOODS						2	MFC 6.4.1.1	Sprinkler system maintenance log.			
1	MFC 2.4.4.1	Hazardous goods are stored in approved containers or cabinets.				3	MFC 6.4.1.1	Standpipe system maintenance log.			
2	MFC 2.4.4.1	Storage areas are properly identified.				4	MFC 6.6.1.1	Fixed suppression system maintenance log.			
						5	MFC 6.5.1.4	Emergency lighting maintenance log.			
						6	MFC 6.3.1.2	Fire alarm system maintenance log.			
						7	MFC 6.5.1.4	Emergency power maintenance log.			
						8	MFC 2.8.3.2	Fire drill log.			
						9	MFC 2.8.2.1	Fire safety plan is current.			

The following deficiencies have been identified and require the following corrective action(s), to be completed by the noted compliance date.

Deficiency	Corrective Action	Compliance Date

* Additional information as required may be made on additional pages, and shall become part of this inspection report.

This report has been prepared for _____ for the purpose of _____ and should not be given to or used by third parties or used for any other purpose without prior written consent of the Authority Having Jurisdiction as listed below. The report is solely based on conditions existing on _____. No representation or responsibility is assumed whatsoever to third parties who rely on this report without authorization. The Owner of their Authorized Agent shall be solely responsible for carrying out the provisions of the Manitoba Fire Code.

* A failure to comply with the above corrective actions by the compliance date may result in the issuance of an order Pursuant to Section 12(1) of the Fire Prevention and Emergency Response Act.

Date	Inspector(s) Name	Inspector(s) Signature
Authority Having Jurisdiction	Address	Phone No.